

- **Transcripts for Current Students**

Transcript requests are to made at the Registrar's Office.

- **Transcripts for Former Students**

Transcript requests must be in writing.

Mail requests to:

Registrar
Port Angeles High School
304 East Park Avenue
Port Angeles, WA 98362

Or fax to:

360.452.0256

Please submit the following information with your request:

- Name used while attending Port Angeles High School;
- Date of graduation or withdrawal;
- Date of birth;
- Current phone number including area code;
- Address where the transcript should be sent; and
- Your signature.

Transcript requests are usually processed within 24 hours.